

BBHHS Robotics Boosters Meeting

13 May 2021 / 6:00 PM / Robotics Room & Zoom Meeting



Attendees

Valerie Kerekanich, Scott McCreery, Kim Policarpo, Pam Bowler, Craig Kowatch, Ryan Goubeaux, Tonya Trybus, Karen Patton, Melissa Bommarito, Julie Zukauckas, Heather Lambert, Karen Patton, Jack and Molina,

Meeting Minutes

President

1. **Approval of Minutes** from [4/6/21 meeting](#)
2. The Nominating Committee met on April 14th and composed a list of candidates for the Slate of Officers for the 2021-2022 season. (Nominated Slate of Officers [attached](#)) **All nominated officers approved. Val swore each officer in.**
3. Motion to approve slate of officers (if no nominations from the floor)
4. Motion to approve revised ByLaws (adding in the approved budgeted Reserve Amount from the December 14, 2020 meeting as a recurring balance) **Val 1st motion, Scott 2nd**

Article VI, Section 2, d now reads:

- d. Maintain a reserve amount for the replacement of parts and compute annual savings goal for parts until such parts purchase is made. It must be decided at the budget meeting each year, the amount to be added to the parts budget line item. Once that budget is approved, it may not be used for regular operating expenses and must be voted on to be used for anything besides parts.

Article VI, Section 2, f was added:

- f. The Robotics Booster organization shall maintain a minimum \$1,500 at the end of each fiscal year.

Vice President

1. 501(c)(3) - approved by IRS on 4/7/2021 and received our official letter on April 14
 - a. **Official word on obtaining non-profit status**
 - b. **Waiting for recognition from the**
 - c. **Structure of the boosters is in place.**
2. Car Wash is scheduled for May 22nd at Nosek-McCreery Funeral Home from 11am-4pm (Flyer pdf file attached to be shared via social media)
 - a. Val to create sign up genius for STUDENTS and 3-5 parents to sign up
 - b. **All students expected to participate as well as some parents.**
3. Seeking Fundraising Committee Volunteers- preliminary meeting over summer to brainstorm options for fall fundraising: car wash in September, SnapRaise online fundraiser

(sports teams used this and earned approximately \$10k for each organization utilizing them), keep the December raffle going?, Chipotle, Jersey Mike's, other suggestions and ideas

- a. Kim will assist with the committee but can't not officially be named due to conflict of interest.
- b. Looking for volunteers-Heather Lambert
- c. Scott and Pam will assist
- d. Tonya Trybus will meet with the committee to pass along previous information.
- e. Suggested to offer scholarships to seniors next year.
- f. Open for questions

Treasurer

1. Update on [financials](#) and [budget](#)
2. We received a donated one-year subscription to QuickBooks Online from TechSoup, a company that provides services to nonprofits, costing us an annual administrative fee of \$75; QuickBooks Online's monthly subscription is \$27 per month totaling \$324 for a year; TechSoup is saving us \$250 a year
3. Working on getting listed with GuideStar. This will help us with donations and establishing an AmazonSmiles account. Once AmazonSmiles account is established, we will send an email so your shopping can benefit BBHS Robotics Boosters
4. Thank you to the Audit committee formed at last meeting: Pam Bowler, Sue Flis, Dan Stewart; and Valerie who will sign-off that the audit was performed by audit committee per bylaws. I'll reach out to you late July/early August to pick some dates to meet for the audit. Committee will review bank statements, reconciliation reports, verify that QuickBooks register matches the bank statement summary, identify any outstanding checks, verify net income, and take a sampling to verify checks and deposits. Detailed instructions will be provided and the audit should last at most an hour.

Secretary

1. May Car Wash will be advertised on the Broadview Heights digital signs on Wallings Rd. and corner of Broadview and Rt 82. Scott will be putting it in the Gazette as well.

Advisors

1. Kalahari update
 - a. Middle School is on Friday, May 28, 2021 and Transportation will be provided via district bus.
 - b. High School is on Saturday and Sunday May 29-30, 2021, transportation and hotel stay is up to each individual student/parent. Coaches will be at the competition, but are NOT spending the night.
 - i. Information sheet being created.
 - c. Spectators?
 - i. Potential live stream on site
 - ii. Meeting next week to determine if spectators are allowed.

2. Possibility of adding additional tournaments to 2021-2022 schedule.
 - a. Strategy involved in planning which tournaments to attend.
 - b. Many teams are unwilling to travel to Brecksville, often intimidated by the level of competition.
 - c. Signature events have world champion invites associated with competition.
 - i. Automatic bid to world
 - ii. Virginia showcase winner has spot in worlds next year. Uncertain which team will be entered.
 - iii. Kalahari is one of the events that has opportunity for bid.
 - iv. Positive feedback from other teams regarding our teams performance, humility and the fact that our teams just have fun, enjoying the tournament.
 - v. Canada, Tennessee, Indiana and Michigan have requested to have us attend their tournaments.
 1. Canada - Battle of the Border - January 8th or 9th, 2022
 - a. 215 teams
 - b. Typically limit the number of teams
 2. Tennessee - Dollywood
 - vi. The Benefit of traveling to tournaments is the team bonding that takes place. The experience creates a sense of unity.
 - vii. Other regions seem to play more defense. Helpful for our teams to experience.
 - d. Brecksville tournament dates for 2021-2022:
 - i. Middle School Nov 19, 2021
 - ii. High school Nov 20, 2021
 - iii. Middle School Feb 19, 2022- Auditorium
 - iv. High School Feb 20, 2022 - Auditorium

New Business

1. Discussion on expanding VEX to elementary school students, guest speaker, Beth Marsh.
 - a. Beth's daughter, Lilly is on the 8th grade team
 - b. Looking to expand the robotics program to the elementary schools.
 - c. Support for the program needs to come from the parents to start the program.
 - d. Scott will create a letter of support for the program
 - e. Two
 - i. STEM lab - perfect time to add robotics
 - ii. Competitive side of robotics
 1. Vex IQ 4th - 6th grade
 - iii. VEX has kits for elementary programs
 1. Vex Go 3rd - 5th grade

2. Learning coding early on

- f. Goal to minimize the gender gap in STEM
- 2. Benefits of expanding the program at a young age.
 - a. Has attended meetings at Hilton, Highland, Middle School, Chippewa is next week, for support.
- 3. Need to our promote interest - breakfast with the BOTS
 - a. Student ambassadors to show them the kits
 - b. Looking for food and materials donations.
 - c. During one of the HS robotics tournaments from 9-Noon.
- 2. Year End Gathering - Trying to figure out a date to schedule event.
 - a. Students would like a paintball event.
 - b. Possibly a weeknight before June30th (not June 12th - 19th)
- 3. Craig would like to thank board members for taking on the boosters creation.
 - a. Benefiting the students is primary objective.
 - b. Good year.