

BBHHS Robotics Boosters

Meeting Minutes



13 January 2021 / 5:30 PM / Zoom Meeting

Attendees

In Person: Valerie Kerekanich, Scott McCreery, Kim Policarpo, Pam Bowler, Craig Kowatch

Via Zoom: Ellyn Mehendale, Marcus Durleste, MeLissa Bommarito, Heather, Gus Culotta, Sophie Marsh, Sandy Gordon, Kevin, Grace Filmer, Julie, iPhone, Dan Stewart, Emily, Ellen Kramer, Christine Faron, Kathleen Stewart, Sue Flis, Tonya Trybus.

Agenda

President

1. **Approval of Minutes** from 12/14/20 meeting.
 - a. Valerie Kerekanich made a motion to approve meeting minutes, Scott McCreery approved and motion was seconded by Craig Kowatch.
2. **2011 1/22 & 1/23 Tournament:** Will be held in the Middle School Auditorium
 - a. Concessions - no access to concession stand. Will need to set up tables in main hallway outside of auditorium.
 - i. Deliver donations directly to the robotics room through the back door.
 - ii. Contact Craig prior to arrive so he can open door.
 - iii. Alternative donation drop off sites:
 1. Nosek-McCreery Funeral Home 8150 Brecksville Rd, Brecksville, OH 44141
 2. Val's Home 8392 Vera Drive Broadview Hts, OH. 44147
 - b. SignUp Genius updated with current date/times
 - i. Updated Volunteer and Donation SignUp Genius links will be sent out to both Middle School and High School families via text and email this weekend. Coach Casey will send out SUG link in a remind to Middle School families. Any questions, contact Val.
 - ii. - are they limited to being "all day" as before ?
 - iii. COVID guidelines remain the same as last tournament. Spectators are not allowed. The only way to see the tournament is to volunteer.
 - iv. Per County Health Department volunteers must remain on site for the entire assigned time period scheduled. Volunteers may not leave the building and return. Volunteers may come later or leave earlier than time noted on the SUG if noted in the comments section.
 - v. Due to the Health Department regulations, all guidelines will be strictly followed so as to not jeopardize our second tournament.

- vi. Health Department now allows students to be fed.
- vii. Middle School students will have dinner around 5pm per agenda on RobotEvents
- viii. High School students will receive lunch; 12:00 per agenda on RobotEvents
- ix. Finalized dinner and lunch time frames, along with the number of students to be fed at each event will be texted to Tonya who will coordinate food pick up from donation sites.

Vice President

1. The Middle School parent contact list is about 30 percent complete. We have parent contact information for 13 of the 42 students.
2. Robotics mail piece received to apply for "Certificate of Good Standing" for a fee of \$67.50 per Michele Yeh it is not required. Michele did say if the boosters ever do need it for any reason, she can apply for it online for a \$5.00 fee (as of the date of this meeting).
3. Parts order was placed and received. The total order was \$534.20 which exceeded the \$500.00 budget because we had to pay sales tax of \$39.58.
4. Request for approval of a one time filing fee of [\\$275.00](#) for the application to the IRS for 501(c)(3) status. Once the application is submitted it has been averaging 24 weeks (6 months) for approval. **Once the Boosters obtain 501(c)(3) status:**
 - a. Payment of sales tax can be avoided in the future.
 - b. Discount on QuickBooks fees will also be available.
 - c. Eliminate competition for sponsorship money since funds won't be processed through the school district.

Treasurer

1. Our [bank balance is \\$7,732.72](#) which decreased by \$13.50 for QuickBooks monthly fee for January. The monthly QuickBooks fee will increase to \$27.50 in February (3-month discount rate expires).
2. Bonding Insurance update - we will be using AIM (Association Insurance Management) for our blanket bonding insurance at a rate of \$110 per year providing \$10,000 coverage. **Under this policy Boosters are protected from embezzlement and theft. This company was chosen since the cost was under the allotted budget and option of individual event coverage can be obtained if needed.**

Secretary

1. Corporate Sponsorship Updates
 - a. Reached out to the following companies. Waiting for a response.

Avvenire Solutions
B.A. Sweetie Candy Company - Since donations go through the district, the company has reached maximum donations for this tax group (the school district). Will request donations again once non-profit status is confirmed.
BDI

Caruso's Coffee
Curtiss-Wright Valve Group - Unable to donate at this time. Told to check back in 2-3 months.
Eaton Investor Relations
Fosber America
Ganley Management Company
Goodyear Tire and Rubber Company
Hyland Global Headquarters
Kiwanis Club of Brecksville
Lubrizol
Ohio CAT Construction Equipment
Orlando Baking Company
Russell Realty Company
Software Answers/Progress Book
Sullivan Orthodontics

Advisors

1. Elyria League update - Craig Kowatch - League was postponed for this week since an Elyria student's parent tested positive for COVID. League will be rescheduled for another time.
2. 2011 February 20th Tournament - Craig Kowatch
 - a. High School only
 - b. 30 teams signed up so far
 - c. Can only have a maximum of 40 teams due to COVID.
 - d. Will be in the HS auditorium.
 - e. Concession stand available for use.
3. Kalahari -new date, end of May, after Worlds- Craig Kowatch
 - a. Challenges with COVID travel restrictions and quarantine requirements for out of state teams.
 - b. Dates per RobotEvents is May 29 - 30 (Saturday and Sunday)
 - c. Brecksville teams may have conflicts with graduation, prom and other May events.
4. State Tournament still scheduled for the first week in March.
 - a. Ohio might be willing to move the date if needed. Ohio coaches would need to vote on change.
 - b. Limiting the number of teams to 50 at the State Tournament due to COVID. Last year there were 81 teams
 - c. Craig is pressing the host sight to have strong live streaming.
 - d. Both North Union and Elyria have offered to bring equipment to boost internet.
 - e. Out of state referees assigned to tournament. Head refs from Ohio will help.
5. Worlds - Craig Kowatch not sure what Worlds will look like this year. Should find out something next week after the VEX World's Board votes next Tuesday.
 - a. Issue with Charter Bus cost. Let Craig know if you have connections with a charter bus company that can assist with transportation to Texas.

New Business

Notes

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Action Items

1. New SUG links to be sent out this weekend via text and email to both Middle and High School parents. Casey to send link via Remind.
2. Text Tonya with the number of students and time food needs to be at the Middle School and the High School for the tournament.

Next Meeting Agenda